

# Jennilee R. Benda

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<http://www.jennileerose.com>

**Objective** An entry-level position in Web Programming.

## Summary of Qualifications

- ❖ Worked with 3 different clients to design and develop sites according to the vision of their organization.
  - Champaign-Urbana Campus/Community Coalition on Alcohol and Other Drugs
    - <http://www.jennileerose.com/sites/cuccc/index.html>
  - Alpha Psi Eta Chapter of Phi Theta Kappa
    - <http://www.parkland.edu/ptk>
  - Gibson City Bible Church
    - [http://www.jennileerose.com/sites/gibson\\_city/index/html](http://www.jennileerose.com/sites/gibson_city/index/html)
- ❖ Provided follow up services such as publishing new content, site maintenance, and information archiving.
- ❖ Created websites using Dreamweaver, Flash, and plain text coding.
- ❖ Responsible for uploading the website to the domain host.
- ❖ Responded to written and telephone requests for site changes.
- ❖ Researched and recommended ways to increase site traffic.
- ❖ Demonstrated Leadership and Teamwork abilities as an officer in the Alpha Psi Eta Chapter of Phi Theta Kappa

## Skills

- ❖ Software knowledge: Microsoft Office Suite 2007 (Word, Excel, Access, Publisher, and PowerPoint), Adobe Creative Suite CS3 (Dreamweaver, Fireworks, Flash, and some Photoshop), Paint Shop Pro, Animation Shop Pro, GIMP, Windows and Linux OS environments, and Web browsers (Internet Explorer, Firefox, Opera, Safari, and Chrome).
- ❖ Programming Knowledge: XHTML (1.0 Transitional and Strict), CSS, Javascript, ASP.net (using Visual C#), Visual Basic, C++, Perl, and Linux Shell scripting.

## Education

Parkland College  
**Associates of Applied Science in Digital Media**  
**- Web Development Track**  
❖ GPA: 3.78  
❖ Graduated with Honors

Champaign Illinois  
May 2009

## Employment History

HealthPort Inc – Carle Foundation Hospital  
**Release of Information Specialist**  
Urbana Illinois  
January 2008 to Present

Medical Reimbursements of America - Provena Covenant  
**On-site Record Locator**  
Urbana Illinois  
May 2007 to May 2009

State Farm Insurance – Agent Tom Cox  
**Telemarketer**  
Champaign Illinois  
February 2007 to April 2007

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